

Certified Ambulance Privacy Officer™ Course





Who Should Become a Certified Ambulance Privacy Officer™?

The Certified Ambulance Privacy Officer™ (CAPO™) program was custom-built for ambulance industry professionals responsible for HIPAA compliance. The course is ideal for any current or prospective:

- HIPAA Compliance Officer
- Privacy Officer
- · Security Officer
- Managers, supervisors, or others involved in HIPAA training or compliance





Why Become a Certified Ambulance Privacy Officer™?

HIPAA requires a designated official!

Specifically, HIPAA says:

- Every covered entity must designate a "privacy official" to develop and implement HIPAA Privacy policies and procedures; and
- All covered entities and business associates must identify a "security official" to develop and implement HIPAA Security policies and procedures.

Having a **Certified** Ambulance Privacy Officer™ demonstrates a strong commitment to HIPAA compliance and it offers an exclusive opportunity to:

- Obtain a nationally recognized, industry-specific certification
- Learn from the national EMS industry experts on HIPAA compliance
- Discover the key HIPAA risk areas in the ambulance industry
- Advance your education and career





What Does the Course Cover?

This comprehensive course covers key aspects of the HIPAA Privacy, Security and Breach Notification Rules and it's brimming with successful strategies to achieve HIPAA compliance.

CAPO™ candidates will learn:

- Strategies for being an *effective* HIPAA Privacy Officer
- How to implement dynamic privacy and security practices
- Ways to make HIPAA training resonate with workforce members with scenario-based instruction
- The two instances where HIPAA requires disclosure of protected health information (PHI)
- When patient authorization is *required* to release PHI
- The six rights all patients have under HIPAA, and how to grant them
- How to *really* make data secure, or as secure as it's going to be

- Practical ways to implement the Security Rule's administrative, physical and technical safeguards
- Why a *risk analysis* is fundamental and how to do one
- How to identify, report and respond to breaches of PHI
- Simple ways to identify business associates
- · Ways to beef up business associate agreements
- · How HIPAA is enforced
- Strategies to comply with a HIPAA audit

 Ways to deal with key ambulance industry issues such as: portable electronic devices, social media, dispatch communications, law enforcement and media requests for PHI



What is NAAC®?

NAAC® — The National Academy of Ambulance Compliance — a company dedicated to the advancement of billing and compliance education for the nation's ambulance industry.

NAAC® provides online and live classroom educational programs and offers certifications recognized throughout the United States.

The Highest Standards of Educational Integrity

NAAC® has been accepted by many national, state and local organizations as an approved educational provider. NAAC® courses have been adopted by the University of Pittsburgh as an approved undergraduate course at the collegiate level. NAAC® adheres to the highest standards of educational integrity in all of its programming.

National Recognition and Acceptance

NAAC® has partnered with many national and state organizations and governmental agencies to provide accredited continuing education for their programs all across the United

States. NAAC® continuing education partners include CMS (the Medicare Learning Network), multiple Medicare Administrative Contractors (MACs), numerous state ambulance associations and many other educational providers throughout the country. Continuing education opportunities are available online and at accredited educational events throughout the U.S.

The Gold Standard of Excellence

NAAC® represents the industry's Gold Standard of Excellence in compliance, ethics and integrity in all facets of ambulance coding and compliance. The CAC™ course meets the 104.03.02 standard for accreditation through CAAS – the Commission on Accreditation of Ambulance Services.

Commitment Statement

NAAC® is committed to the development of outstanding educational programs to improve the knowledge, accuracy and efficiency of ambulance industry professionals, and is dedicated to raising the prestige of the ambulance billing, coding and compliance profession.

The CAPO™ curriculum was designed with the input of nationwide HIPAA experts and in consultation with the attorneys and consultants of Page, Wolfberg & Wirth – the National EMS Industry Law Firm® to ensure the program is relevant, accurate and current.





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